Brenda A. Ventura

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## Outgoing, excellent communication, and relationship building skills. Articulate and friendly with a professional demeanor. Bilingual, speak both English and Spanish fluently. Love organizing and maintaining my work area clean at all times. I'm a open minded person who's always eager to learn new things throughout the way.

# Education

* Patterson High School, Baltimore, Maryland
* Attended the Emergency Medical Technician Program (EMT), where I learned how to assist a victim with CPR and/or the Heimlich procedure.

# Experience

2015– 2016

* Cashier

America's Best Wing's

* Delivered exceptional, friendly, and fast service.
* Monitor dining room to ensure optimal guest experience.
* Answering phone calls.
* Multitasked in order to assist different duties in restaurant.

# Highlights

* Able to work under pressure
* Basic computer skills
* Strong interpersonal skills
* Multi-line phone system expert
* Upbeat, friendly, and positive

# Additional Information

Currently enrolled in college to pursue my dreams of becoming a Dental Hygienist. I know that I'm an ideal candidate for this position because, I believe that communication is key in the work field in order to build a relationship with customers.